

Swope MS PFA Board Meeting 6-5-23 Minutes

- I. Call To Order: 12:34pm
- II. Calendar 23-24
See Attached
- III. PFA Meeting Dates- 6:00pm 2nd Thursday/Month
 - August- no meeting
 - 9/14
 - 10/12
 - 11/16
 - 12/14
 - January- no meeting
 - 2/8
 - 3/14*
 - 4/11**
 - 5/9***

*March- announce Secretary position will be open for nominations

**April- nominations accepted

***May- Voting for Secretary

- IV. Panther Prowl 10/20
 - 8/31 Kick-Off Assembly
 - 9/8 T Shirt Art Due
 - 9/8 T Shirt sized submitted
 - 9/11 Corporate Sponsorships due
Order Banners
 - 9/13 Art voting
 - 9/15- Finally Design Submitted
 - 9/15 Shirts Ordered
 - 9/28 Dye Packets Filled -volunteers needed
Time TBD
 - 10/16-19 T Shirts sorted and organized- Volunteers needed
 - 10/19 Student Bags Sorted/Stuffed/Delivered- volunteers needed

*Glasses sponsored by Sala Family Dentistry- Tara confirmed order placed
Over summer

KC will type, print & organize Fundraising Letter/Envelopes

Weekly Email/Connect Ed to families regarding Corporate/Family Sponsorships

See Note below regarding addition of Heather Farnam for Sponsorship Coordinator

- V. Membership
 - 8/10: Panther Day
Volunteers needed to coordinate PFA table
 - ?? Increase PFA membership dues to \$30- all agreed
Need to change membership form

- VI. Mr. Nakashima: Fundraising Focus for '23-'24
 - Not fully addressed
 - Request coming from Leadership for increased funding for general Line Item budget
or for specific events

Additional Notes:

Spring Dance at Night???

Meeting Adjourned: 2:00pm

After Meeting: Established that Heather Farnam will coordinate Corporate Sponsorships for PP

'23-'24 Calendar

8/10	Panther Day 10:30 & 1pm (~ish) -volunteer needs to man the PFA table
8/14	First Day of School
8/31	PP Kick Off Assembly
9/11	Corporate Sponsorships due
9/13	Art Voted on for t-shirts
9/14	PFA Meeting 6pm
9/15	T-Shirts ordered
9/28	Dye Packets Filled -volunteers needed Time TBD
10/2-6	Fall Break
10/9	Professional Development for Teachers
10/12	PFA meeting 6pm
10/16-19	T Shirts sorted and organized- Volunteers needed
10/16-20	Sell Boo Grams (Leadership)
10/19	Student Bags Sorted/Stuffed/Delivered- volunteers needed
10/20	Panther Prowl- volunteers needed
10/31	Boo Grams Distributed
11/9	Veteran's Day Assembly-volunteers needed for breakfast/snack table
11/16	PFA Meeting 6pm
11/20	Coffee Cart for Staff- volunteers needed -confirmation w/ cart needed
12/14	PFA Meeting 6pm
12/21	Holiday Dance
12/22	Teacher Breakfast sponsored by PFA
12/25-1/5	Winter Break
1/8	Coffee Cart for Staff- volunteers needed -confirmation w/ cart needed
1/29-2/8	Sell Valentine Grams
2/2	Coffee Cart for Staff- volunteers needed -confirmation w/ cart needed
2/8	PFA meeting 6pm
2/14	Valentine Grams delivered by Leadership
2/26	Professional Development for Teachers
3/14	PFA Meeting 6pm
3/22	Spring Dance- time TBD
3/25-4/5	Spring Break
4/11	PFA Meeting 6pm
5/6-10	Teacher Appreciation Week
5/8	Sponsored Lunch
5/9	PFA meeting 6pm
5/31	Field Day
5/31	8th Grade Party
6/7	Last Day of School (contingency days: 6/10,11,12)

Additional Notes: Spring Dance at Night???

After Meeting: